

**MCOA Board (Governing)**  
**Advisory Council (Advise and Consent)**

**Executive Director**

Oversee Agency Operations, Budget and Staff; Agency's Lobbyist, Community Relations/Liaison; and other duties as directed by board or is necessary to operate agency's mission  
Current: David P. Stevens

**Director of Member Services (4)**

Technical Assistance to Local COAs and New Directors; Promote regionalization, certification, accreditation; Coordination of all MCOA's training and events (conference, workgroups, membership meetings, etc.). Oversee development and updating of training manuals. Oversee Cultural Competency Initiative, and Community Liaison as needed

**Current: Kathy Bowler, Kelly Burke, Susan Carp and Tara Hammes (Nutrition)**

**Assistant Director and Director of Behavioral Support Programs**

Strategic partnership building and leadership of Elder Mental Health Outreach Teams; oversight of the caregiver respite & support services project and the Dementia Friendly Massachusetts Initiative

**Current: Betsy Connell**

**Project Manager, Dementia Friendly Massachusetts**

Oversight of the Dementia Friendly Massachusetts Initiative

**Current: Patty Sullivan**

**Assistant, Dementia Friendly Massachusetts**

Provide support for the Project Manager, Dementia Friendly Massachusetts

**Current: Susan McNulty**

**Communications Manager**

Agency communications, including Briefs, Newsletter, email and web; maintain contact lists in coordination with communication planning calendar; event coordination; project management for Walking and Falls Prevention Programs and AMP; technical assistance for website program

**Current: Lynn Wolf**

**Fiscal Manager**

Payroll, Audit Oversight, Grants Management (up to 35 sub-grants), accounts payable, and receivable

**Current: Shari Cox**

**Meeting Scheduler**

Scheduling of meetings and event coordination.

**Current: Vacant COVID Layoff**