

Northampton Senior Services iPad/Chromebook Lending Agreement

This agreement is between you (borrower) and the City of Northampton. Please read and stipulate to your understanding and agreement with the terms set forth by affixing your signature below.

- The IPAD or Chromebook (device) and any peripheral equipment such as chargers, cases, power cords and/or cables are the property of the the City of Northampton.
- The device and all peripherals must be returned directly to a member of the Northampton Senior Services staff or designated volunteer within 30 days of checkout.
- You will be notified within one week of the due date shown below to arrange for a pick up of the device. The device loan period may be extended, depending on demand for devices.
- Identification labels have been placed on the devices. These labels are not to be removed or modified. If they become damage or missing, contact Northampton Senior Services immediately. Additional stickers, labels, tags, or markings of any kind are not to be added to the device
- You assume responsibility for keeping the device safe guarded from loss, theft or damage and agree not to allow another person to borrow the device while it is in your possession.
- You agree not to attempt to repair or clean the device with anything other than a soft, dry cloth. Any required repairs will be arranged by Northampton Senior Services.
- You assume financial responsibility for the iPad until it is returned. You are responsible for any intentional or unintentional damage to the iPad caused by you or anyone else.
- If the device is lost, stolen or damaged or inoperable during the lending period you must notify Northampton Senior Services immediately by calling 413-587-1228, leaving a detailed message with your name and phone number where you can be reached.

You will be charged a **\$350 replacement fee** if the device is lost, stolen, or damaged during the lending period.

- You will be charged a **\$30 replacement fee** for each lost or damaged power cord, power adapter, carrying case, or other peripheral device provided with the device.

The device contains standard pre-loaded files and applications (“apps”). Any additional apps or media purchased by you during the lending period must be paid for with your own funds. The City of Northampton or Senior Services is not responsible for any of your purchases.

- You understand that any apps, media, data, and/or documents that you download, purchase, create or otherwise save to the device during the lending period will be permanently erased and replaced with standard pre-loaded files and apps when the device is returned to Northampton Senior Services.

Device being loaned: IPAD Chromebook

Peripheral equipment included with this device:

Power Cord Charger Carry Case Protective Case

Device Tag #

Today's Date:

Device Return Due Date:

Device Loan Extension Due Date:

Borrower's Name:

Borrower's Address:

Borrower's Phone Number:

By signing below you, the borrower, acknowledge your understanding and agree to the terms outlined above:

Borrower's Signature:

Date: