End of EA Benefits Webinar for MCOA

SNAP Outreach Unit, Department of Transitional Assistance February 7, 2023



Federal SNAP Emergency Allotments **Ending** Webinar



Agenda

- SNAP Emergency Allotments
- Key Messages
- Outreach Materials
- Benefit Maximization
- Submitting Documents to DTA
- EBT Card Security
- Resources
- SNAP Outreach Partnership



SNAP Emergency Allotments

- The extra COVID SNAP benefits are the difference between the approved benefit amount and the maximum amount for a household size, with a minimum amount of \$95 a month.
 These benefits are known as SNAP Emergency Allotments.
- These extra payments have been added to the EBT cards at the beginning of each month.
- Since March 2020, Massachusetts has elected to utilize this temporary benefit program that was made available under the Families First Coronavirus Relief Act.



Why are they ending?

Recent action by the federal government (through the Congressional Consolidated Appropriations Act 2023) ends the extra COVID SNAP benefits as of February 2023.

This means that households will receive their last payment on March 2, 2023.





Key Messages

- 1
- The last extra COVID SNAP payment is March 2, 2023.

- 2
- **Reminder:** Unused SNAP benefits roll over month to month. Change the PIN on your EBT card frequently to protect against skimming.
- 3
- There are certain expenses households can share with DTA to potentially increase their normal monthly SNAP benefit amount.



Key Messages



Other resources are available to help households, including food pantries, Healthy Incentives Program (HIP) and tax deductions.



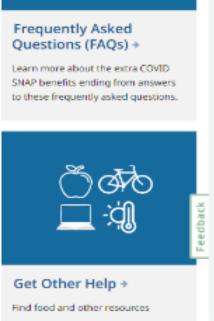
Encourage households to visit

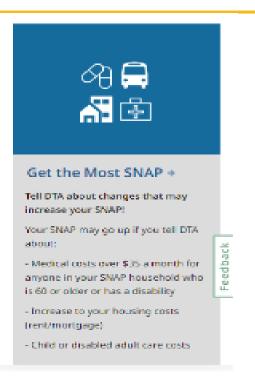
Mass.gov/ExtraCOVIDSNAP to learn how they can get the most out of their SNAP benefits, save some of it to help after March 2, and be connected with other resources.



Mass.gov/ExtraCOVIDSNAP







Outreach Materials

Download flyers, social media text/graphics and sample robo call/text/email to help spread the word.

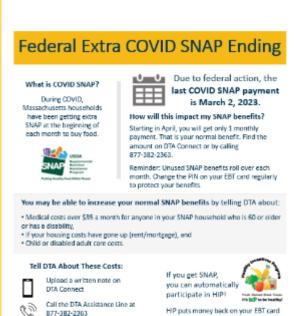
DOWNLOAD MATERIALS



Outreach Materials in 15 Languages!

Resources: https://www.mass.gov/info-details/federal-snap-emergency-allotment-ending-toolkit

- Flyers
- Text/email/robo call templates
- Social media posts and graphics
- Video







Visit a DTA office or work with

a community SNAP outreach

partner: Mass.gov/ContactDTA

when you use SNAP to buy fruits and

Depending on household size, you can get \$40 to \$80 a month.

vegetables from HIP farm vendors.

FAQ: What is my SNAP balance?

How do I check my balance/find out my normal monthly SNAP benefit amount?

 You can check your balance and find your normal monthly SNAP benefit amount on <u>DTAConnect.com</u>, the <u>DTA Connect mobile app</u> or by calling the number on the back of your EBT card (800-997-2555).

You can also find this amount on the DTA Assistance Line by following these steps:

- Call 877-382-2363
- Choose your language
- Press 1 and authenticate
- Press 1 for SNAP
- Press 1 again to hear your case summary. This information includes your normal monthly benefit amount.

For more FAQs go to: mass.gov/info-details/frequently-asked-questions-faqs-on-federal-covid-extra-snap-ending



Publicly available data

In support of government transparency and with a focus on equity and inclusion, DTA has made data publicly available on the impact of the end of the emergency allotments in Massachusetts by demographic characteristics and city/town.

You can find the report here:
 https://www.mass.gov/lists/data-on-impact-of-federal-snap-emergency-allotments-ending-on-massachusetts-households



Maximizing Client's Benefits

Get the Most Out of SNAP

Due to the receipt of the Emergency Allotments, your client may not have reported changes to their case regarding:

- Out of pocket medical expenses over \$35 for anyone in their household over 60 or has a disability
- Rent or mortgage increase
- Child or disabled adult care costs



Shelter Deduction



Rent, mortgage, property taxes, homeowner's insurance, condo fees, mobile home park rent Heating/Cooling: \$860 Non-heating: \$525 Telephone: \$60

Maximum Shelter
Deduction \$624 (cap)
Note: cap does not
apply to anyone
elderly or disabled.



Dependent Care Deduction

The actual costs of the care of a child or elder necessary for a household member to:

- search for, accept or continue employment
- comply with SNAP Path to Work
- attend training or education preparatory to employment



Allowable expenses include, but are not limited to:

Transportation to and from program site, child & adult care costs, before school, after school &/or extended day programs, mileage, etc.



Medical Expense Deduction

Health Insurance:

- Health insurance and hospitalization policy premiums.
- Medicare premiums or monthly subsidy.
- Medicaid spend-down or costsharing.

Transportation/Lodging to Obtain Medical Treatment or Services:

- Mileage for use of private car, friend or family member driving you to pharmacy or medical appointment.
- Actual cost of bus, subway, the RIDE, shuttle or taxi

Medical Care:

- Doctor /clinic visits
- Psychotherapy
- Hospital /outpatient care
- Prescribed alternative therapies
- Dental care
- Rehabilitation services
- Nursing care / home nursing care
- Service animal expenses



Medical Expense Deduction

Over the Counter Medications:

DO NOT need to be approved by a licensed medical practitioner or a qualified health professional.

Examples:

- Pain relievers
- Skin care ointments
- Foot care supplies
- Vitamins
- Herbal supplements
- Dietary supplements
- Antacids
- Insulin



Health Related Supplies:

- Foot care
- Dentures
- Hearing Aid Batteries
- Incontinence supplies
- Heating pads
- Hearing aids
- Contact lenses
- Eyeglasses



Medical Expense Deduction

Prescription Medications:

- Direct payments
- Co-pays
- Postage and handling costs for receiving medications by mail





Medical Equipment:

- Sickroom equipment (including rental)
- Purchase / repair of wheelchairs or mobility aids
- Prosthetics
- Personal emergency response systems (Lifeline)
- Communication equipment for the hearing or visually impaired



Standard Medical Deduction Waiver

Standard Medical Deduction (SMD)Waiver

- Older adults (60+) and/or clients with disabilities can now self-declare medical expenses, provided that these expenses are in the SMD range*
- Example: If the client has a hospital bill for \$55, copay for \$38, prescriptions for \$42, and over-the-counter medication for \$37, the client can self-declare all of them because their total (\$172) is within the SMD range.

* The SMD range = Medical expenses greater than \$35 and less than (or equal to) \$190 per month



Standard Medical Deduction (SMD)Waiver

Medical Expenses Above \$190

- **Example:** Client has a hospital bill for \$75, copay for \$50, prescriptions for \$50, and overthe-counter medications for \$30 (\$205 total)
 - Client can self-declare <u>any three</u> out of the four items to get into the SMD range
 - However, the client must submit verification of all four items to receive the actual medical expense deduction



Medical Deductions Self Declaration Form

Out-of-Pocket Medical Expenses Form

Massachusetts Department of Transitional Assistance



Instructions: Anyone who is 60 or older <u>or</u> gets benefits for a disability can submit out-of-pocket medical expenses to DTA. Please complete the entire form. Only write down information you have. We will tell you if we need more information. Please use a new form for each person in your SNAP case who qualifies. If you need more space, attach a sheet of paper.

The information I am giving is true and complete to the best of my knowledg	dge.
---	------

Name of person age 60+ or disabled	DTA Agency ID	
Your signature	Date	

You may give this information to DTA in any of the following ways:

- Online: DTAConnect.com or DTA Connect Mobile App
- Phone: DTA Assistance Line at 877-382-2363
- . Mail: DTA Processing Center, P.O. Box 4406, Taunton, MA 02780
- Fax: (617) 887-8765
- . In person: Scan at a local DTA office

Repeating Medical Expenses			
Co-payments		Cost	How often? (select one)
□ Doctor, hospital	\$_		weekly monthly annually
□ Dentist	\$_		weekly monthly annually
□ Physical therapy	\$_		weekly monthly annually
□ Chiropractor	\$_		weekly monthly annually
☐ Mental health services	\$_		☐ weekly ☐ monthly ☐ annually
Pharmacy costs		Cost	How often? (select one)
□ Prescriptions	\$_		weekly monthly annually
☐ Over-the-counter drugs/supplies	\$_		weekly monthly annually
□ Wound care supplies	\$_		weekly monthly annually
☐ Adult diapers	\$_		weekly monthly annually
☐ Vitamins and herbal health remedies	\$_		weekly monthly annually

(Form continues on the other side.)

SNAP-Med-Exp 09-372-1022-05

Medical supply costs	Cost	How often? (select one)
☐ Hearing aids/batteries	\$	weekly monthly annually
☐ Contact lenses	\$	weekly monthly annually
□ Diabetes supplies	\$	weekly monthly annually
□ Adhesives	\$	weekly monthly annually
Other health costs	Cost	How often? (select one)
☐ Home health or adult day care	\$	weekly monthly annually
☐ Gym membership	\$	weekly monthly annually
☐ Acupuncture or alternative medicine	\$	weekly monthly annually
☐ Service animal costs	\$	weekly monthly annually
□ Housekeeping	\$	weekly monthly annually
Insurance Premiums: Provider Name	Cost	How often? (select one)
□ Health:	\$	weekly monthly annually
□ Drug:	\$	weekly monthly annually
□ Other:	\$	weekly monthly annually
Travel (Non-driving)	Cost	How often? (select one)
☐ Taxis, rideshare (Uber, Lyft, etc.)	\$	weekly monthly annually
□ Public transportation/The Ride	\$	weekly monthly annually
□ Parking, tolls	\$	weekly monthly annually
Travel by car: For any medical appoir	ntments or pharm	nacy. There and back is 2 trips.
Provider name and address (street, city)	Number of trips	How often? (select one)
Name:		weekly monthly annually
Address:		
Name:		weekly monthly annually
Address:		

Other One-Time Medical Expenses				
One-Time Costs	Cost	One-Time Costs (cont.)	Cost	
☐ Glasses	\$		\$	
□ Wheelchair	\$	equipment		
□ Walker	\$	_	\$	
□ Prosthetics	\$	Other	\$	
□ Crutches	\$	Other	\$	
□ Dentures	\$	_		

SNAP-Med-Exp 09-372-1022-05



https://www.mass.gov/doc/out-of-pocket-medical-expenses-form/download

Working with DTA

To speak with a DTA worker about a client's case:

- Can conduct a conference call with the client & DTA:
 - 877-382-2363 Main #, or
 - If client is 60+, callSenior Assistance Office833-712-8027

If the client is not present, submit a release to DTA granting permission to discuss their case:

- VARI-01 form or,
- Note from client granting permission



Submitting Documents to DTAMass.gov/DTAConnectHelp



Follow these steps below to send your documents to DTA via the DTA Connect mobile app.

- Open the DTA Connect mobile app on your phone
- Click on the upload button at the bottom of the screen. It looks like a camera.
- Read the upload instructions and click confirm.
- Next, it will ask you what kind of documents you are uploading.
 - Submit Verification
 - Voluntary Request to Stop Benefits
 - Request for authorized representative
 - Request for replacement Due to Household Misfortune
- Click on whichever document type you are uploading
- Now you can select which household member the document is for by clicking person and selecting the household member
- Then click the gray box that says photo instructions to read tips on taking a photo of the document
- Now click on the photo icon on the page. You can choose to upload a photo from your photo library or take a photo.
 - If you click take photo, your camera will open up and you can click the circle button to take the photo. You then can click use photo or retake. If you are all set, click use photo.
- If you need to select multiple pages, you can click the photo icon again to add more.
- Finally, click Submit in the top right hand corner of the screen. Click submit again. And then click confirm
 at the bottom of the page. A message will pop up saying your document has been submitted.



Submitting Documents to DTAMass.gov/DTAConnectHelp



Follow these instructions below to send your documents to DTA via DTAConnect.com.

- Log in to DTAConnect.com
- Click Documents at the top of the screen
- Click on the blue box that says Send Documents to DTA
- Read the upload instructions and click continue to step 2
- Next, it will ask you what kind of documents you are uploading.
 - Submit Verification
 - Voluntary Request to Stop Benefits
 - Request for authorized representative
 - Request for replacement Due to Household Misfortune
- Click on whichever document type you are uploading. The box will turn blue
- Now click continue to step 3
- Next select which household member the document is for
- Click photo instructions to read tips on how to take a photo of documents
- Click on choose a file to send
- Find the document you want to upload from your computer and click open
- If you want to send more than one document, click add another file
- When you are done, click send to DTA at the bottom of the page. A pop up message will appear saying your document(s) have been submitted



Submitting Documents to DTA

You can also fax or mail your client's documents to DTA:



Fax: (617) 887-8765



DTA Document
Processing Center
PO Box 4406
Taunton, MA 027800420

 Use the mail/fax cover sheet when submitting









Department of Transitional Assistance (DTA) Electronic Document Management (EDM) Mail/Fax Cover Sheet

Please print clearly. Use this cover sheet when mailing or faxing documents to DTA

Head of Household Information Name:	Sender Name:
ast 4 digits of Soc. Sec. No:	Phone No:
Date of birth: AP ID (if applicable):	Name of Agency (if applicable):
No. of pages (including cover sheet):	
Date:	

Important Message

Do NOT photocopy cover sheets. Cover sheets must be originals, not copies. Use one cover sheet for each household. Do NOT use the same cover sheet to send items for more than one household.

Fax or Mail Information

Documents should be sent to the address below (mail or fax) to avoid a delay in processing.

DTA Document Processing Center PO Box 4406 Taunton, MA 02780-0420 Fax: 617-887-8765

This facsimile transmittal may contain information that is privileged, confidential, or exempt from disclosure under applicable law is intended for the use of only the individual or department to which it is addressed. If you are not the recipient, or the employee or the agent responsible for the delivery of this transmittal to the intended recipient, please notify the sender by telephone at the above number and destroy the attached documents. Anyone other than the intended recipient is hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited.

Believing you can.

www.mass.gov/dta



EBT Card Security



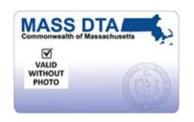
- Due to an increase in the theft ("skimming") of benefits on EBT cards, DTA is instructing clients to re-PIN their EBT card prior to each benefit issuance
- Direct deposit is also available as a safe way to receive TAFDC and EAEDC benefits
- More information:
 Mass.gov/ProtectYourEBT

How to re-PIN:

- 1. Call the number on the back of the EBT card: 800-997-2555.
- 2. Choose the preferred language.
- 3. Enter the number on the front of the card.
- 4. Press 2 to PIN the EBT card.
- 5. Enter the last 4 digits of the Social Security Number (SSN). If a client does not have an SSN, they enter the last 4 digits of the 99 number assigned by DTA.
- 6. Enter the Date of Birth, for example: 12 01 1989 for December 1, 1989.
- 7. Enter a NEW 4-digit PIN; then enter it again. Choose a different PIN from any previous PINs.



EBT Card Security



How to Report Fraud:



By phone: Call our toll-free hotline at 1-800-372-8399



By mail: Download the <u>Suspected Fraud Reporting Form</u> and mail the completed form to:

DTA Program Integrity
Fraud Investigation Unit
P.O. Box 4411



Taunton, MA 02780-0435

By fax: Download the <u>Suspected Fraud Reporting Form</u> and fax the completed form to the Fraud Investigation Unit at: (617) 348-5479

Online: By Email: <u>DTA.ReportFraud@MassMail.State.MA.US</u>

By Online Form: Report Department of Transitional Assistance Fraud



Additional Resources

Healthy Incentives Program



- The Healthy Incentives Program (HIP)
 puts money back on an EBT card*
 when one uses SNAP to buy healthy,
 local fruits and vegetables from HIP
 farm vendors. *Up to a monthly cap of
 \$40, \$60, \$80
- SNAP households are automatically enrolled in HIP
- HIP farm vendors:
 - Farmers' markets
 - Farm stands
 - Mobile markets
 - Community supported agriculture (CSA) aka farm share program



What do clients need to know before using HIP?



- Make sure they have SNAP benefits left on their <u>EBT card</u>. If their SNAP balance is zero, they will not be able to use HIP until they have SNAP benefits available again.
- HIP will put the SNAP dollars spent on HIP produce back onto their EBT card instantly. Once the money has been put back on their EBT card, they can spend it at any SNAP retailer like always.
- Only certain vendors process HIP.
- Each type of vendor may process HIP a little differently.



The Healthy Incentives Program

- Visit the vendor. Make sure they process HIP.
- Choose the fruits and vegetables you want to buy and swipe your EBT card to pay.
- The vendor will charge you in SNAP and enter the amount that is eligible for HIP.
- The amount eligible for HIP will immediately be put back onto your EBT card, replacing the SNAP you spent up to your monthly cap of \$40/\$60/\$80
- The receipt will also show the amount of HIP you have used, both in this transaction and for the entire month so far. Keep track of this amount so you know when you have used up your HIP for the month.

```
Freitas Farm
                        32 Wood St
                   Middleboro, MA 02346
                    Ph: 508-947-6521
            Proc#: 20002840
                                  09/24/2017
           SNAP Purchase
         Card Num: xxxxxxxxxxxxxx0000*
         Settlement Date: 09/01/2017
         Merchant: < No Merchant >
                  (Market Manager)
       Balance Summary:
           segin Bal:
      SNAP Purchase
     SNAP End Bal :
    ash Balance
   HIR Earned MTD:
 Result: Approved
 Auth #: 392061
 Trace#: 000510-000000873100088
==== Mobile Mkt+ Sel v2.3.2 ====
```



HIP: FAQs



Does HIP roll over?

 No. Your monthly cap is always \$40, \$60, or \$80, depending on your SNAP household size. If you do not use the full monthly HIP cap for your household size, you will not have extra HIP to use the following month.

Why does the EBT customer service line say my HIP amount is zero?

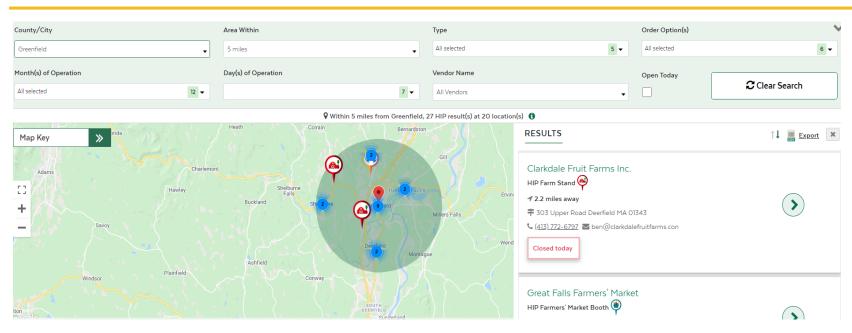
• The HIP amount tracks how much HIP you have used. If you actively receive SNAP and your HIP amount is zero, you have not yet used HIP for the month. Your full monthly cap is still available to you.

What food is eligible for HIP?

 Any variety of fruits and vegetables sold by HIP vendors are eligible for HIP, as long as they do not contain added salt, sugar, fat or oil.
 Eligible HIP products include fruits and vegetables that are: fresh, canned, dried, frozen, in seed/seedling form



Find HIP Vendors: DTAFinder.com



- Mobile friendly
- Available in 5 languages, including Portuguese, Chinese, Spanish and Vietnamese
- Search locations by order options, such as curbside pickup or delivery
- Search a location's "open" status by month, specific day of the week or "open today"
- Tutorial videos on how to use DTA Finder on a mobile device and desktop computer are available on DTA's <u>YouTube channel</u>



For More Help

- Get help with 2022 taxes and any COVID stimulus or Child Tax Credit money you are owed:
 FindYourFunds.org
- Rent or mortgage help: <u>Mass.gov/covidhousinghelp</u> or call 2-1-1
- Fuel Assistance help paying for heat:
 <u>Toapply.org/MassLIHEAP</u> or call 800-632-8175
- Money to help pay for the internet or a computer:
 GetInternet.gov, AccedeAInternet.gov



For More Help

- If you have children/are pregnant and have no income or low income, you may be able to get TAFDC cash benefits.
- If you are 65 or older or disabled with no or very low income, you may be able to get EAEDC cash benefits. Learn more and apply: <u>DTAConnect.com</u>
- Community Food Resources: call or text Project Bread's FoodSource Hotline 1-800-645-8333
- If you have children under age 5/are pregnant or breastfeeding, you may be eligible for the WIC nutrition program: Mass.gov/WIC or call 800-942-1007
- All K-12 students can get free school meals this school year



Information on Food Banks

There are 4 Food Banks in MA:



Greater Boston Food Bank

gbfb.org



Merrimack Valley Food Bank

mvfb.org



Worcester County Food Bank

foodbank.org



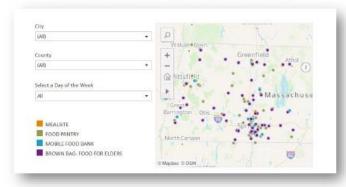
The Food Bank of Western MA foodbankwma.org



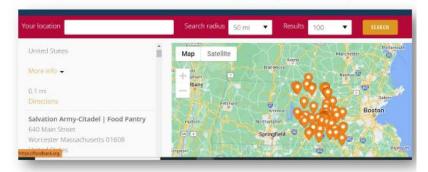
Information on Food Banks

Each food bank has a pantry & meal site locator on their website

Western MA Agency Locator



Worcester County Agency Locator



Merrimack Valley Schedule



Greater Boston Food Finder





SNAP Outreach Partnership

SNAP Outreach Program

- Is a joint effort between the DTA and Umass Chan Medical School to increase access to SNAP benefits which are a critical nutrition and economic support for low income households.
- Information sessions for agencies interested in becoming a partner are the 4th Friday of every month, to sign up, contact: snap@umassmed.edu
- For more information, please contact:
 DTA.SNAPOutreach@MassMail.St ate.MA.US





Why become a SNAP Outreach Partner?

- Umass Chan Medical School contracts with Outreach partners that provide outreach/application assistance.
- Non federal funds are used to pay for application assistance
- Partners can be eligible for approximately 50% reimbursement for allowable costs when:
 - Assisting clients with SNAP applications & recertifications
 - Educating clients about SNAP
 - Translating SNAP materials



Questions?





Contact Information:

For additional outreach questions please contact: DTA.SNAPOutreach@mass.gov

Lorraine Ward, Director of Food Access and Nutrition

Mary Loughlin, SNAP Outreach Program Coordinator

Kimberly Badgett, SNAP Outreach Specialist Andrew Neves, SNAP Outreach Specialist